



Inspectional Services Department

John D. Lojek, Commissioner
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Building/Zoning Inspectors
(617) 796-1060
Zoning Board of Appeals
(617) 796-1060
Plumbing and Gas Division
(617) 796-1070
Electrical Division
(617) 796-1075
TDD/TTY: (617) 796-1089

DEMOLITION REQUIREMENTS

- 1) Building Permit Application form, filled out completely
 - a) Photocopies of all pertinent licensing
 - b) Insurance Affidavit/Certificate
 - c) Debris Removal Form
 - d) Official notice of disconnection of all utilities (as applicable)
 - i. Water, sewer, electric, gas, telephone, cable, etc.
 - ii. Proof of removal or absence of hazardous materials (see Health Department) (as applicable)

Demolition and Excavation

Notice of Intent: The person intending to cause a demolition or an excavation shall deliver written notice of such intent to the owner of each potentially affected adjoining *lot*, building or structure at least one week prior to the commencement of work.

Protection of adjoining property: If afforded the necessary license to enter the adjoining *lot*, building or structure, the person causing the demolition or excavation to be made shall at all times and at his or her own expense preserve and protect the *lot*, building or structure from damage or injury.

Removal of debris: All waste materials shall be removed in a manner which prevents injury or damage to persons, adjoining properties and public right-of-way.

Demolition of greater than 50% of existing building/structure requires:

1. Plot Plan of Land with existing structures, showing existing grades (topography)
2. A building older than 50 years or located within a Historic District (see Historic Commission requirements)
3. Movement of equipment across City property – Sidewalk Bond (see Public Works)
4. Safe guards to site access during demolition
5. Noise abatement measures (as applicable)
6. Dust/Particulate matter abatement (Health Department) (**SIGN OFF REQUIRED**)
7. Hours of Operation (as applicable)
8. Traffic Consideration - Any construction or demolition activity that may create a hazard or disruption to either vehicular or pedestrian traffic in the area shall contact the Newton Police Detail Office at (617) 796-2115 to determine whether a detail officer will be required.
9. Tree form
10. Sign off from district inspector that work is complete and site is safe within 72 hours post demo and before any building permit is issued for the new structure.